

## *Soda Creek Indian Band Education Assistance Funding*

### **A. Application for Funding**

Applications for funding are available at the Education Department and accepted on an on-going basis by the Receptionist at the Band Office.

Completed applications will include:

- 1.) Signed and Initialed Application
- 2.) Applicant Information Release Form
- 3.) Consent to Release Information
- 4.) Household Income & Expense Form
- 5.) Information on Program & Costs

All applicants must be willing to volunteer for community services; Education Coordinator will assist in identifying and overseeing the Community Service Work; and whenever possible, service hours will be in an area reflecting the funded training/or skills development.

Applications for Education Assistance must be submitted at least one month before the activity start date, and at least one week prior to the **next** scheduled Education Committee Meeting date, in order to be considered for funding.

Late applications will be reviewed at the **next** scheduled Education Committee Meeting, provided the program start date is not after the meeting date, this may result in denial of application.

Applications will be date stamped and submitted to the Education Coordinator for verification of eligibility and completeness of application; if incomplete, Education Coordinator will work with applicant to complete application, for consideration by the Education Committee at the next Education Committee meeting.

### **B. Education Committee:**

Education Committee of up to Five (5) Members, appointed by Chief and Council to provide a consultative forum that will effectively address education funding applications received by the Soda Creek Indian Band Education Department with particular reference to the requirements of the SCIB Education Department Funding Arrangements; [e.g. Indigenous and Northern Affairs Canada (INAC); Spectra Energy Education Assistance (SEEA), Mount Polley Education Assistance (MPEA) and Gibraltar Education Assistance (GEA)].

### **C. Meeting Dates:**

Education Committee meets on a monthly basis. Please request exact date(s). It is the responsibility of the applicant to ensure all necessary information is received by the Education Coordinator, one week prior to the Education Committee meeting date, and at least one month before the program start date.

### **D. Review and Decision**

The Education Committee will review eligible applications and make the decision to fund in whole or in part; according to the Education Committee Terms of Reference; Education Assistance Funding Purposes; the applicant's commitment to completing funded activity and reporting and available funding.

All applicants will be notified by the Education Coordinator, of the Education Committee's decision within 5 working days of the decision being made.

### **E. Appeals**

A Letter of Appeal may be submitted to the Education Coordinator, who will set-up a meeting date and time with the Applicant to discuss their Appeal with the Education Committee.

Further appeals will be directed to Chief and Council by the Education Coordinator through the Band Administrator.

### **F. Funding Allocations**

Based on available funding, funding will be provided for eligible expenses:

- a) directly to the Applicant's Specified provider of education/training program or activity, and/or
- b) reimbursed to applicant upon provision of original receipts.

***Funding will only be provided for activities approved for, in writing by the Education Committee.***

***Applicants are limited to accessing Education Assistance once per year.***

### **G. Confirmation of Activities**

All applicants that receive Education Assistance Funding will submit receipts and written/visual reports to the Education Coordinator within 5 working days of completion of funded activity.

***All successful applicants will provide a written/visual report of their specified funded activity to the Education Committee and may be requested to share this report with the community.***

## **Purpose of this Funding**

To provide financial assistance to registered Soda Creek Indian Band (Xat'sull First Nation) Members that are committed to furthering their education/training program (formal/personal growth), and/or taking part in an activity related to their personal well-being and/or that of the community.

- *Special Consideration will be given to applications for Trades training, or other related fields; and,*
- *Preference will be given to applicants not receiving full-time Post-Secondary funding.*

### **Financial Support has been provided for:**

- *Upgrading – Adult Education*
- *Vocational & Skills Training*
- *Trades Training*
- *Post-Secondary Classes*
- *Certificate Programs*
- *Educational Supports (tutoring)*
- *Graduation Expenses*
- *School Supplies for children of post secondary students, who must leave the Williams Lake area*

### **Participation in:**

- *Extra Curricular Activities*
- *Sports & Recreation*
- *Arts & Cultural Activities*
- *Field Trips (including cultural exchanges)*
- *Conferences & Workshops*

***These are examples only, if you are interested in a program not listed above, please submit your completed application for consideration by the Education Committee.***

For further information or clarification regarding this funding and/or to obtain an Education Assistance Application Package, please contact.

Education Coordinator  
Email: [education@xatsull.com](mailto:education@xatsull.com)  
Phone: 250-989-2323 ext. 104  
Fax: 250-989-2300

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# **Education Assistance Funding Information**