



Soda Creek Indian Band (SCIB)
Employment Opportunity

Job Title: Health Centre Coordinator/ Children
and Families Representative

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Job Summary: The Health Centre Coordinator contributes to the overall success of the organization by coordinating the effective development, provision, and evaluation of programs and services in the community according to the organization's vision, objectives, and strategic direction.

Education and Experience:

- Diploma in Business, Health or Social Work, or a related field
- Three to five years business, health, social work or related experience

Skills and Abilities: As an advocate for healthy families and communities, the Health Centre Coordinator possesses excellent communication skills and is a results-oriented individual with an ability to establish productive and effective relationships.

Type of Employment: 35 hours per week, subject to 90-day probation – full benefit package after completed probationary period.

Working Conditions:

- Travel to other related organization locations will be required
- Must be able to obtain and maintain a Criminal Records Check
- Must be able to obtain and maintain a valid BC Driver's License
- Must provide a vehicle in good operating condition and appropriate vehicle insurance to meet program requirements OR access to company vehicle is provided and requires a valid Driver's License

Application Deadline: by Friday September 21, 2018 at 4:00 PM. Any applications after 4:00 PM on this date will not be considered.

How to APPLY: By mail to Soda Creek Indian Band, 3405 Mountain House Road Williams Lake, BC V2G 5L5, by FAX (250) 989-2300 ATTENTION TO: Deanna Dormuth, or by email to Deanna Dormuth execasst@xatsull.com .

***Please provide a cover letter with salary expectations and availability. Must fill out the application form that can be found on the website www.xatsull.com and attach to your Cover letter and resume.**

Preference will be given to persons of Aboriginal ancestry as per Section 16(1) of the Canadian Human Rights Act.