



Soda Creek Indian Band

3405 Mountain House Rd, Williams Lake, BC V2G 5L5

Phone: 250-989-2323 Fax: 250-989-2300

JOB OPPORTUNITY

Natural Resources Manager

Job Summary:

The Natural Resources Manager contributes to the overall success of the Soda Creek (Xat'sūll) Indian Band by coordinating the effective development, provision, and evaluation of natural resource programs in the community according to the organization's strategic direction. The Natural Resources Manager carries out the mandate to protect and implement Aboriginal Rights and Title, they do so by continually building capacity of the Natural Resource Department. The Natural Resource Department encompasses Stewardship, land use planning, referral management, and emergency & recovery planning.

Duties and Responsibilities

- Develops an annual operational plan and budgets for department, which incorporates goals and objectives for overall organization.
- Develops and maintains policies and procedures for Natural Resource Department.
- Negotiates and manages agreements with both the Province and Industry. (Often is the Xat'sūll rep sitting on these agreement committees after they are negotiated).
- Sits on the NSTC Stewardship Forum, helps direct activities of the Stewardship Manager and provides ideas for strategic topics with Province.
- Holds community meetings for information sharing and for input.
- Attends Chief and Council on an as needed basis.
- Writes and manages grants that pursue funding for department projects.
- Liaises with Xat'sūll Development Corporation to ensure that all natural resource related economic development opportunities can be pursued.
- Participates in review higher level natural resource projects within the Traditional Territory with in government to government working groups.
- Manages staff overseeing emergency planning and recovery activities.
- Hires and coordinates technical expertise for various development project (creates and maintains contracts).
- Works closely with the Treaty Department to ensure that the Natural Resource Department is incorporating Treaty needs.
- Other duties as assigned or required.

Qualifications:

- Knowledge of current resource management principles, practices, policies and procedures to consult with staff and various other governing bodies and agencies.
- Knowledge of Aboriginal Title and Rights and how they relate to Natural Resource Management.
- Knowledge of Secwepemc communities, or knowledge of Xat'sūll is an asset.
- Experience in negotiations and staff management.
- Proficiency in the use of computer programs (eg. Microsoft Office).
- Knowledge of mapping systems (ie. ArcGIS) is an asset.

Conditions of Employment:

- Must have a valid Class 5 BC Drivers Licence.
- Must be physically able to meet fieldwork requirements (moderate hiking in remote site locations).
- Office hours 8:30am-4:30pm, Monday to Friday.

Please submit a cover letter and current resume with three references. Opened till filled.

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