

# Soda Creek Indian Band Employment Opportunity For Self-Government Transition Coordinator

## Job Summary

The Self-Government Transition Coordinator contributes to the overall success of the organization by working to negotiate and prepare the community for a post-Treaty self governing environment in accordance with the vision, mission and objectives of the organization. The Self-Government Transition Coordinator is tasked with developing programs to build capacity, explore alternatives to Treaty, communicate, promote and revitalize the cultural heritage and language.

The Self-Government Transition Coordinator will work to advance the Soda Creek Indian Band's goal of self-government. This will include helping to further develop Governance structures, as well as plan and initiate the transition from the *Indian Act* to a sovereign, self-governing community.

## Skills and Abilities:

- Understanding of laws, constitution and legal language
- Knowledge of traditional lands, culture and language
- Intermediate skills with Microsoft Office (You are capable of using large number of functions and feel confident using the program)
- Ability to use in-depth analysis and evaluation using significant innovative thinking and creativity to find answers
- Strong administration, conflict resolution, time management, interpersonal communication, proposal preparation, and negotiation skills.

## Experience:

- Graduation from Grade 12
- Preferred Post-Secondary degree or related experience in Political Science, First Nations Studies, Aboriginal Law or related discipline.
- Three to five years working in a related capacity to support Treaty process

## TYPE OF EMPLOYMENT

This is a full-time position of 35 hours a week.

## APPLICATION DEADLINE

A completed Soda Creek Indian Band Application Form is required with your cover letter and resume. **Opened till filled.** Only candidates that are eligible for an interview will be contacted. To obtain a copy of this job description and application, please visit [www.xatsull.com](http://www.xatsull.com).

## HOW TO APPLY

Resumes can be mailed or emailed or delivered by hand to:

Deanna Dormuth Executive Assistant  
3405 Mountain House Rd.  
Williams Lake, BC V2G 5L5

Email: [execasst@xatsull.com](mailto:execasst@xatsull.com)

Or by fax to: 250-989-2300

Only those selected for interview will be contacted